



## 2019 Baton Rouge FCA Internship

### INTERN COMMITMENT

I understand that as an intern, I am expected to imitate Christ to the best of my ability. While I understand that I am not perfect and make mistakes, as a leader in FCA I am called to live life above reproach so I want to be held accountable to the following:

1. Read my bible daily
2. Pray daily for my family and my time during the internship
3. Live a sexually pure life including all sexual activity and materials
4. Encourage others with my speech by not gossiping or using profane language
5. Dressing and behaving modestly
6. Intentionally loving individuals different from myself
7. Attending church weekly
8. Honoring my parents, peers, and host family
9. Giving my best in everything I do

I give permission to the FCA Staff to approach me individually and in a loving way if they ever become concerned that I may not be honoring this commitment. I understand that I should decide at a later time that I no longer want to honor this commitment I could lose the privilege as serving as an intern in the program.

It is with great joy I make this commitment!

### SCHEDULE

All interns will be required to serve from Monday-Saturday and any special FCA events including FCA Camps and Clinics.

Summer internship begins May 28, 2019 and ends June 28, 2019.

May 28 – June 5 will be in Shreveport, LA.

June 5 – June 28 will be in Baton Rouge, LA.

### ROUTINE/DEVELOPMENT PLAN

The weekly routine will vary depending on the ministry needs. The interns will receive teaching from Phoebe Plaisance, Ira Jewitt, along with other FCA Staff and Pastors in the Baton Rouge



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area. Interns will also be involved in weekly bible teaching, spiritual fasting, fitness as well as sport and community outreach.

### SALARY/FUNDRAISING INFORMATION

Once interns have finished the application process and been accepted into the FCA internship program, they need to immediately begin raising funds. Interns should tell as many people as possible about their plans to be an FCA Intern and how individuals can partner by financially supporting them. Interns will send out a letter (see attached) to 50 plus contacts asking each family/person to give "x" amount. The letter has instructions for where and how to send the donation. Interns should track letters as well. It is suggested that 7 days after the letters have been sent out; *call* the potential donor. Check to see if they have received the letter, if they have any questions, share your financial progress and ask if they have prayerfully considered supporting you. Interns should keep a good record of who is planning on supporting them and the amount given. Then make sure to send a hand written thank you letters as soon as donations are received.

Amount expected to raise: \$1,700

This money will help cover:

- Stipend of \$800 to pay interns
- Curriculum materials
- Fee for coaches conference

Ways to raise money:

- Support letters
- Have a bake/garage sale
- Find a business that will match your funds raised (for example: if you raise \$100 from a donor, a business would match that and make it \$200 total.)

### FAQs

Do I need a car?

More than likely, yes. The majority of responsibilities of our interns require them to have a reliable form of transportation. Nevertheless, often interns can carpool with other interns or FCA Staff.

Application Deadline:

**February 17, 2019**



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### When will I find out if my application was accepted?

You will be notified within 1 week of submitting your application to set up a phone call interview. An e-mail will be sent on February 28<sup>th</sup>, 2019.

### What kinds of housing will I receive?

Interns will be staying with host families of people involved with FCA in the Baton Rouge community.

## EXAMPLE SUPPORT RAISING LETTER

Dear Family and Friends,

I will be taking part in a life-changing experience this summer and I would like to invite you to help support me in this adventure, and partner with me to make a difference in the lives of coaches and athletes. Beginning in May I will be participating in the Greater Baton Rouge Area Fellowship of Christian Athletes internship.

It is a 5-week program designed to equip college athletes to see the world transformed by Jesus Christ through the influences of coaches and athletes. It will give me the opportunity to explore God's calling on my life while acquiring practical ministry skills.

During this internship I will be serving alongside the FCA Staff in Baton Rouge. We will have opportunities to share the love of Jesus through discipleship, serve community ministry, serve high school and middle school student athletes at summer camp, and be challenged to grow in my personal relationship with the Lord and leading others in theirs. I need your help to raise \$1,000. This will be a full time position so this money will help cover my salary. May 25<sup>th</sup> is the target date for this goal.

I would greatly appreciate if you would consider partnering with me financially in prayer as I dedicate this time and serving Him and people through this ministry.

If you have any questions please contact me at (phone number) or (email). Thank you so much in your consideration in supporting me.

You can mail your donations to:

FCA

PO Box 14559

Baton Rouge, LA 70898

Put your name on the memo of the check

\*\*Make checks payable to FCA\*\*

Sincerely,  
(Your name)



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## 2019 Baton Rouge FCA Internship

### FCA NEW HIRE CHECKLIST

Documents are a critical part of the employment process. Some are necessary for FCA and law requires some. Please use the checklist below and make sure to do them all as required.

Our office must receive documentation no later than **May 10<sup>th</sup>, 2019** to insure that we are in compliance with FCA and federal regulations put to provide your first paycheck on time. Any questions you may have concerning any of these documents or the completion of them may be directed to Phoebe Plaisance at (504) 874-0499. We cannot process your paperwork without all of the completed documents.

Here's what must be turned in for us to complete your employment process:

- Complete FCA Application on TeamFCA.org
- Send in References
- Complete Background Check
- Digital Engagement Agreement
- Letter of Intent
- Tax Acknowledgement
- 1099 Form

All of this will be sent to you as needed to complete through the hiring process. Thank you so much, we are going to have a great summer!

Phoebe Plaisance  
pplaisance@fca.org  
(504) 874-0499



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### WHAT IS THE HEART BEHIND THE INTERNSHIP

This internship is designed to provide an opportunity for college students throughout the state to have an environment where they can be challenged and grow in their relationship with God, in their leadership capabilities, and in life skills. We want to engage, equip and empower the interns to take what they have learned and replicate to their teammates and community how to live out a growing relationship with God.

### WHAT IS MY FAMILIES ROLE

We would love for our interns to stay with host families to show them what a Christian household looks liked, to receive wisdom from other believers, and to give God an opportunity to impact the interns through someone other than the FCA Staff Members.

### WHAT ARE MY FINANICAL OBLIGATIONS

The interns will be raising their own funds to support their time in Baton Rouge. They will have \$50 a week to use for gas and \$125 a week for groceries. One of their weekly obligations is to cook dinner for their host families. We want them to serve and cherish your hospitality to them.

### OTHER QUESTIONS

#### What are the intern's schedules?

The interns will have their daily obligations beginning at 6:00 A.M. and ending at 9:00 P.M. Monday through Friday. They will have breaks incorporated into their days. We will have a brief activity on Saturday's with Sunday's as their Sabbath.

#### What are the genders and ages?

We will have 2 female and 2 male interns all current college athletes.

#### What is the time frame we will be housing them through?

They will begin staying with you from June 3<sup>rd</sup> – 29<sup>th</sup>.

Phoebe Plaisance  
pplaisance@fca.org  
(504) 874-0499



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